

## **Will County Drug Court**



## **Participant Handbook**

### **Will County Drug Court Mission Statement:**

The mission of the Will County Drug Court is to break the cycle of addiction, in order to promote public safety, reduce recidivism, and enhance the quality of life for the community and the individual.

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## **WELCOME**

Welcome to the Will County Adult Drug Court (WCDC) program.

Drug Courts are specialized courts that emphasize treating a Participant's addiction, so that he or she does not continue to commit criminal acts. Instead of jail time without treatment, the WCDC focuses on giving its Participants the tools to manage their addiction, become productive members of society, and to live a drug free life.

The WCDC requires each Participant to comply with a rigorous individualized treatment plan that will ensure they can leave Drug Court with the skills to manage their addictions.

The purpose of this handbook is to help Participants understand what they need to know and do, so that they can successfully participate in and complete WCDC. Included in this handbook is the WCDC general program information, eligibility for the WCDC, the assessment and enrollment process, an outline of the WCDC team, Participant responsibilities, the program phases, details on consequences for not complying with WCDC treatment plans, drug testing procedures, and the possible program outcomes.

If there are questions about the WCDC, please contact the Court Coordinator or your attorney.

## **PROGRAM OVERVIEW**

WCDC consists of the following components:

- an eligibility screening for legal eligibility
- assessments for treatment needs and risk levels
- a five phase intervention program
- graduation
- an aftercare plan

Once admitted into the WCDC program, the WCDC team collaboratively creates an individualized treatment plan for each Participant with which he or she must comply. Decision making is cooperative in nature, with the Judge making the final decision.

A Participant's treatment plan may include (but is not limited to) some or all of the following:

- substance use treatment
- case management services
- mental health assessment and treatment services
- individual counseling
- trauma- specific treatment services
- medication- assisted treatment

- random drug testing
- primary health treatment services
- domestic violence counseling
- anger management
- employment and education programs

It is important that each Participant understands that it is his or her responsibility to follow all of the requirements of the WCDC program because these requirements are necessary to change the choices, attitudes and behaviors that have brought the Participant into the criminal justice system.

As Participants progress through the phases of the WCDC program, each Participant will be required to appear before the WCDC Judge, Case Managers, Probation Officers, Treatment Providers and others as directed. Participants will also be required to submit to scheduled and random drug and alcohol testing.

The WCDC team meets prior to the Drug Court session and discusses the status of each Participant for that week. When each Participant appears before the Drug Court Judge, the Judge will discuss the Participant's progress, ask how he or she is doing, and if necessary, the Judge may provide incentives, therapeutic adjustments, and/or sanctions to a Participant based on his or her compliance with their treatment plan and program rules and expectations.

The typical program length is (15-18) months; however, program length varies depending on Participant's needs and compliance with program requirements.

WCDC treatment services range from detox to long - term inpatient treatment and extended care. Recovery focused housing resources, medication assisted treatment, cognitive behavioral therapy, and psychoeducational groups are also available to WCDC Participants. Employment classes may be required.

In most cases, upon successful completion of the program, the State's Attorney agrees to dismiss the Participant's charges. When the charges are dismissed, Participants do not end up with a conviction on their record, which benefits future employment and career opportunities. If the charges are not dismissed, the Participant's sentence may be deemed complete upon graduation of the Drug Court program.

### **ELIGIBILITY**

It is the policy and practice of WCDC to conduct all aspects of the program without discrimination on the basis of gender, race, nationality, ethnicity, limited English proficiency, disability, socio-economic status or sexual orientation. For individuals for whom English is not their primary language, Interpreters are available through the Will County 12th Judicial Circuit. In accordance with applicable legal requirements, the treatment providers ensure that language services are readily available to assist in

service delivery for those Participants needing language services assistance. To aid individuals with low literacy levels all members of the WCDC team provide Participants with oral instructions in addition to written materials at every stage of program development. The WCDC adheres to the 12<sup>th</sup> Judicial Circuit's Language Access policy. It is the responsibility of the participant to inform the Court of any disabilities that need accommodation.

Will County Drug Court Eligibility Requirements:

- 18 years or older
- All Participants must be a resident of Will County
- Have a substance use disorder diagnosed by the certified addiction professional
- Voluntarily sign the *Consent to Participate* in Drug Court
- All Participants must agree to stop all drug and alcohol use
- Be willing to comply with all treatment requirements of the WCDC program
- All Participants must admit guilt, be found guilty, or admit to the Petition to Revoke in order to enter WCDC

The WCDC Judge makes the final decision regarding acceptance into the program. If a Participant's felony charge is a drug-related Class 2 or greater felony offense, the consent of the State's Attorney is also required.

If an individual is currently charged or has been convicted with any of the following crimes in the past 10 years, excluding times of incarceration, he or she is not eligible for participation in the WCDC:

- first-degree murder;
- second-degree murder;
- predatory criminal sexual assault of a child;
- aggravated criminal sexual assault;
- criminal sexual assault;
- armed robbery;
- aggravated arson;
- arson;
- aggravated kidnapping;
- kidnapping;
- aggravated battery resulting in great bodily harm or permanent disability;
- stalking;
- aggravated stalking;
- any offense involving the discharge of a firearm

## **DRUG COURT REFERRAL AND ASSESMENT**

If an individual is interested in entering the WCDC program, he or she must fill out a referral form available in all courtrooms. Assistance is available for the illiterate. The form, and the Consent For Disclosure, must be submitted to the Court. The WCDC team will review the application, and the State's Attorney's Office will ensure the applicant's criminal history permits him or her to enter the program.

Following this, the individual is assessed by a certified addiction counselor in order to determine if the participant has a substance use disorder. A risk assessment by a member of the WCDC team is then conducted to determine if the participant is in the target population. A mental health assessment is performed by a qualified mental health professional to assess mental health needs. **All participants must agree to stop all drug and alcohol use.**

The findings from the legal and clinical assessments are compiled and then discussed at the weekly WCDC meeting. An individualized treatment plan is presented.

The WCDC Judge makes the final decision regarding acceptance into the program. The Participant is notified of his/her acceptance or denial during the regular weekly court call, and a date will be set for the Participant to sign his or her contract and *Consent to Participate*.

If an individual's felony charge is a drug-related Class 2 or greater felony offense, the consent of the State's Attorney is also required.

If the participant is denied entrance into the program, he or she is sent back to their original court call for traditional case processing.

## **THE DRUG COURT TEAM**

The WCDC team is made up of individuals who all have a different specialty in the criminal justice field. The team uses a non-adversarial approach, meaning that each member of the team works collaboratively to develop a treatment plan that is tailored to the individual needs of each Participant.

Each member of the WCDC Team is listed below:

### ***Judge:***

Leads the WCDC team and, with input from all of the team members and Participants, makes all final decisions regarding WCDC team responses, as well as decisions involving their compliance or non-compliance with WCDC requirements. The PSC judge, before being assigned to preside in such a court, should have experience and/or training in a broad range of topics including, but not limited to: (1) criminal law; (2)

behavioral health; (3) confidentiality; (4) ethics; (5) evidence-based practices; (6) substance use and abuse; (7) mental illness and (8) co-occurring disorders. The judge must be assigned to preside over the PSC for a minimum of two years.

***Court Coordinator:***

Coordinates all referrals and acts as the central contact for any questions. The court coordinator oversees the day to day operations of WCDC and is responsible for all grant activities and data collection. Coordinates ongoing training for the team. He/she shall regularly participate and coordinate trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Prosecutor:***

Follows a Participant's compliance with WCDC requirements and makes recommendations that balance public safety concerns with their treatment needs. The prosecutor is responsible for advising the WCDC team of all relevant information about Participants available to the State i.e. police contact, new charges, etc. He/she shall regularly participate in trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Public Defender/Defense Counsel:***

Follows a participant's compliance with WCDC requirements and advocates for their legal interests and treatment needs. The public defender will represent Participants in WCDC unless Participants are represented by private defense counsel. In the majority of cases, Public Defenders take over a Participant's representation after a contract. He/she shall regularly participate in trainings, webinars, events, and other educational

opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Case Managers:***

Meet with Participants on a regular basis to determine Participant's progress in the program, as well as provide referrals for substance use treatment, employment, education, transportation, mental health services, and entitlements. Their case manager will ensure that Participants understand the requirements of WCDC and supervise their compliance with all WCDC treatment requirements. Work closely with treatment providers. He/she shall regularly participate in trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Probation Officers:***

Responsible for meeting with Participants on a regular basis to determine Participant's progress in the program, as well as provide referrals for substance use treatment, employment, education, transportation, mental health services, and entitlements. They will ensure that Participants understand the requirements of WCDC and supervise their compliance with all WCDC treatment and probation supervision requirements. They will perform home visits and risk assessments as necessary. Work closely with treatment providers. He/she shall regularly participate in trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research



on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Mental Health Professionals:***

Responsible for performing mental health and risk assessments. Provide Moral Reconciliation Therapy (MRT), psycho educational and Thinking For A Change (T4C) groups. Work with team to develop treatment plans. Attend staffings and send report updates regarding treatment services. He/she shall regularly participate in trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Data/ Risk Assessment Specialist:***

Works with the Mental Health Professional, Case Manager and Probation Office to administer the necessary risk assessment tools in order to determine the risks and needs of potential Participants. Acts as a liaison with treatment providers and case managers to coordinate data collection and entry. Works with Court Coordinator to ensure timely reporting of required data. He/she shall regularly participate in trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to, evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

***Licensed Treatment Provider(s)***

Provides screening, assessment and/ or treatment to Participants and coordinates with other treatment providers to develop treatment plans. WCDC's treatment providers include Family Guidance, Woodridge Interventions and Stepping Stones. When necessary, representatives from these organizations will attend WCDC staffings to discuss a Participant's progress. He/she shall regularly participate in trainings, webinars, events, and other educational opportunities on topics that are essential to the effective planning, implementation and operation of the PSC and to ensuring that the PSC maintains fidelity to the PSC model. Topics include, but are not limited to,

evidence-based screening, assessment and treatment practices, target population, substance use disorder, mental illness, disability, co-occurring disorders, trauma, confidentiality, criminogenic risks and needs, incentives and sanctions, court processes, limited English proficiency and team dynamics. He/she shall stay abreast of current law and research on best practices and participate in ongoing interdisciplinary education and training. He/she shall commit to serving on the team a minimum of one year.

### **CONFIDENTIALITY**

Each participant is required to sign an authorization for release of information to allow the WCDC team to communicate as a team about each Participant's participation and compliance. Once a participant is in the program, the WCDC team may also require that he or she sign additional releases of information to third parties, such as family members, sponsors, mentors, or medical/treatment providers on an as needed basis. A Participant's health and treatment records are protected under federal regulations. 42 C.F.R. Part 2 (Confidentiality of Alcohol and Drug Abuse Patient Records) and 45 C.F.R. Parts 160 & 164 (HIPPA). Almost all of the statements made during eligibility screening, assessments and treatment cannot be used against them. 45 C.F.R. §164.512 (j)(2)(i) and (ii). However, if a Participant admits to either of the following two things, statements **may** be used against me: 1) child abuse or neglect (45 C.F.R. §164.512(b)(1)(ii); and 2) domestic violence, abuse or neglect which causes the Team Member to believe disclosure is necessary to prevent serious harm to a potential victim (45 C.F.R. §164.512(b)(1)(ii). If a Participant admits to these offenses, the State's Attorney may bring new charges against them. Statements made during the eligibility, assessment(s) and treatment, other than those mandatorily required to be disclosed as outlined in the above paragraph, cannot be the basis for new criminal charges or a criminal investigation except as authorized by a court order. 42 C.F.R. §2.1 (b)(2)(C); 42 C.F.R. §2.2 (b)(2)(C). Prior to a Court Order being issued, a hearing shall be conducted by the Problem-Solving Court Judge. Notice shall be given to Defense Counsel with a Bill of Particulars with the following information: a.) The statement that the State is seeking to disclose; b.) A list of all individuals who witnessed the statement that the State is seeking to disclose, including their names, addresses, telephone and email addresses; and c.) Any and all reports, notes, audio or video material memorializing the statement of the Participant and the circumstances under which it was made.

## **PHASES OF TREATMENT**

The WCDC incorporates five program phases followed by graduation. The phases are designed to monitor the participant's compliance with all WCDC requirements and to objectively measure a participant's progress in treatment. These phases are structured to maximize the likelihood that the participant can successfully achieve and maintain recovery through meaningful participation in his/her treatment plan requirements while under the intensive supervision by the court to discourage the participant from engaging in further criminal activity.

Treatment plan requirements include all recommended and/or prescribed treatment services, including substance abuse treatment, primary medical treatment, and mental health treatment services and each participant's compliance with treatment plan requirements will be monitored by the WCDC Team through all WCDC phases. To date, WCDC has assisted hundreds of participants to successfully complete the program and become contributing, productive members of our community. The participant requirements for each program phase are as follows:

### **PHASE I**

This phase includes acute stabilization, orientation and assessment. An individualized treatment plan was developed and reviewed with participant prior to contract. Phase I will focus on educational learning resources and maintaining a sober/drug free lifestyle.

Phase I Requirements:

- Engage in 1<sup>st</sup> phase of treatment (Inpatient, IOP, OP)
- Comply with all treatment plan requirements
- Attend court weekly
- Urine and drug/alcohol screens are negative
- Medical/Medication issues addressed
- Follow Dr.'s recommendations for medication
- Start Changing people, places and things
- See case manager/probation officer weekly
- Attend 3 self-help meetings weekly
- Sign releases of information to collateral contacts upon request
- Minimum time in Phase I is 60 days

A participant can advance to Phase II if substantially compliant with all Phase I requirements for a sustained period of time, has been clean and sober for at least 30 days and the Judge, with input from the Drug Court Team approves moving to Phase II.

## **PHASE II**

During this phase, participants will focus on clinical stabilization, identifying community resources, more intensive therapy, and concentrating on recovery education.

### Phase II Requirements:

- Complete all required treatment
- Explore employment or educational options
- Maintain housing
- Obtain a sponsor/mentor
- Letter from sponsor/mentor detailing program work
- Explanation of what step participant is working on
- Attend 3 self-help meetings weekly
- Urine and alcohol screens are negative
- Demonstrate changing people, places and things
- Make substantial effort to pay \$360 of WCDC fee
- Attend court weekly
- See case manager weekly
- Sign releases of information to collateral contacts upon request
- Minimum time in Phase II is 90 days

A participant can advance to Phase III if substantially compliant with all Phase II requirements for a sustained period of time, has been clean and sober for at least 60 days and the Judge, with input from the WCDC team approves moving to Phase III.

## **PHASE III**

This is a phase of pro-social habilitation, less structured treatment and more responsibility upon the WCDC participant. During this phase, a continuing care program will be implemented and tailored to the specific needs of the participant.

### Phase III Requirements:

- Continue engagement with treatment
- Attend court bi-weekly
- Meet with case manager bi-weekly
- Attempt to obtain employment or full time educational status
- Letter from sponsor/mentor detailing program work
- Explanation of what step participants are working on
- Attend 3 self-help meetings weekly
- Address life skills
- Establish recovery network
- Establish prosocial activities
- Demonstrate changing people, places and things
- Urine and drug/alcohol screens negative
- Complete five (5) hours of community service

- Address financial issues
- Make substantial effort to pay \$400.00 (cumulative \$760) of drug court fee
- Make substantial effort to pay restitution
- Sign release of information to collateral contacts upon request
- Minimum time in Phase III is 90 days

A participant can advance to Phase IV if substantially compliant with all Phase III requirements for a sustained period of time, has been clean and sober for at least 90 days and the Judge, with input from the WCDC team approves moving to Phase IV.

### **Phase IV**

This is a phase of adaptive habilitation, less structured treatment and more responsibility upon the WCDC participant. During this phase, a continuing care program will be continued, tailored to the specific needs of the participant.

- Continue engagement with treatment
- Continue to meet all Phase III requirements
- Attend court every three weeks
- Meet with case manager/ probation officer as directed
- Employment or full time educational status
- Letter from sponsor/mentor detailing program work
- Explanation of what step participants are working on
- Attend 3 self-help meetings weekly
- Address life skills
- Maintain recovery network
- Maintain prosocial activities
- Maintain housing
- Demonstrate changing people, places and things
- Address ancillary services (i.e. parenting, family support)
- Urine and drug/alcohol screens negative
- Complete additional ten (10) hours of community service
- Lead 1 o'clock meeting with specific topic
- Complete either T4C or MRT (if applicable)
- Explanation of insights and skills acquired through T4C or MRT and how to apply skills to everyday life
- Address financial issues
- Make substantial effort to pay \$400.00 (cumulative \$1160) of WCDC fee
- Make substantial effort to pay restitution
- Sign release of information to collateral contacts upon request
- Minimum time in Phase IV is 90 days

Participants can only advance to Phase V if substantially compliant with Phase IV requirements for a sustained period of time, have no drug tests which violate the

alcohol and drug testing protocol and procedures for 120 days, and the Judge with input from the team WCDC team approves their written application explaining why he or she would like to move to Phase V.

### **Phase V**

This is a phase of continuing care, maintaining recovery network and more responsibility upon the WCDC participant. During this phase, a discharge plan will be developed, tailored to the specific needs of the participant.

- Continue engagement with treatment
- Continue to meet all Phase IV requirements
- Attend court monthly
- Meet with case manager/ probation officer as directed
- Maintain employment or full time educational status
- Letter from sponsor/mentor detailing program work
- Explanation of what step participants are working on
- Attend 3 self-help meetings weekly
- Maintain recovery network
- Maintain prosocial activities
- Maintain housing
- Demonstrate changing people, places and things
- Urine and drug/alcohol screens negative
- Complete additional ten (10) hours of community service
- Lead 1 o'clock meeting with specific topic
- Complete either T4C or MRT (if applicable)
- Explanation of insights and skills acquired through T4C or MRT and how to apply skills to everyday life
- Address financial issues
- Make substantial effort to pay \$400.00 (cumulative \$1560) of drug court fee
- Pay full restitution
- Attend one alumni group
- Develop and be able to articulate discharge plan
- Sign release of information to collateral contacts upon request
- Minimum time in Phase V is 90 days

Participants can only advance to Graduation if substantially compliant with Phase V requirements for a sustained period of time, have no drug tests which violate the alcohol and drug testing protocol and procedures for 180 days, and the Judge with input from the team WCDC team approves their written application explaining why he or she would like to Graduate.

## **Graduation**

To be eligible for graduation, participants must continue to meet all of the requirements for moving from phase IV to phase V, must be compliant with phase V requirements, have paid the WCDC fee of \$1560 over the course of their time in the five phases, have negative urine screens for six months, and have completed the Graduation questionnaire (Appendix G). The WCDC team will staff a participant to determine if he/she has met the requirements to advance from phase V to graduation. It is at this point that any legal agreements that have been previously made pending completion shall be reviewed and acted upon accordingly. A Discharge Plan is developed and presented at staffing by probation or case manager. The WCDC holds approximately two graduation ceremonies a year.

## **SUMMARY OF DRUG COURT PARTICIPANT RULES**

1. Participants will abstain from the use of illegal drugs and alcohol. Participants will submit to urinalysis as requested by any WCDC personnel. Failure to do so will be considered a positive test.
2. Participant is not to consume or to be in possession of any substance used to adulterate a drug test; these are commonly referred to as detox kits/drinks.
3. Participants will not associate with people who use or possess drugs, nor will Participants be present when drugs or alcohol are being used by others.
4. Participants must follow their treatment plan and actively participate in all services as required.
5. Participants will attend all scheduled court and treatment sessions on time, submit to random alcohol and drug testing, remain clean and sober and refrain from any further criminal conduct. If Participants do not appear on his or her regularly scheduled court date and have not been previously excused, the Judge may issue a warrant for the Participant's arrest.
6. Participants will cooperate with all home visits, treatment visits, or employment visits. The WCDC team members will conduct home, treatment facility, or place of employment visits on a regular basis to monitor the program.
7. Participants must notify the WCDC team immediately following any law enforcement contact or hospitalization.

8. Participants will dress appropriately for court and treatment sessions. Clothing bearing violent, racist, sexist, drug or alcohol-related themes or promoting or advertising alcohol or drug use is considered inappropriate. Hats may not be worn. Gang attire is also inappropriate.
9. Participants will use appropriate language when addressing the court. (“yes” instead of “yea”, “excuse me” instead of “huh”, “no” instead of “nope”) Nodding or shaking of the head is NOT an appropriate response!
10. There is to be no talking in the courtroom during WCDC proceedings. Prior approval of WCDC staff should be received if Participants must bring children to court. **TURN OFF CELL PHONES!**
11. Participants will remain in the courtroom until dismissed by the Judge or a member of the Drug Court Team.
12. Participants will inform all treating physicians that Participants are a recovering addict and may not take narcotic or addictive medications or drugs without notice to the Court. Participant will return medication receipt to their case manager.
13. Participants cannot take prescription medications not prescribed to Participants by his or her doctor.
14. Participants cannot ingest any substances that are labeled “not for human consumption”, including, but not exclusively, K2, spice, or other synthetic cannabinoids.
15. The Participant’s case manager must be notified if he or she is taking any over the counter medications.
16. Participants will submit to random drug and/or alcohol screens when requested by any WCDC team member and/or treatment provider, and comply with the random drug protocol.
17. Participants will keep the WCDC team informed of their current address and phone number at all time. Participants must get approval for any changes and report any changes within 24 hours. If contacted, Participants have 24 hours to present themselves to probation for drug and alcohol testing.
18. Participants must inform their case managers of any changes in employment within 24 hours
19. Participants cannot leave the state without approval of the WCDC. Permission to leave must be in writing and given to their probation officer or a member of the WCDC team. Participants will be notified of approval or denial by the Judge.



20. Participants cannot be in possession of a firearm or dangerous weapon.
21. All Drug Court Participants are required to pay court costs in the amount of **\$1560.00** (fee subject to change). In addition, they are required to pay all restitution owed in their case. Payment is to be made to the Will County Circuit Clerk's Office prior to graduation. Participants are not required to make weekly payments if they are in a residential treatment facility.
22. The WCDC also requires each Participant to complete a minimum of 25 hours of community service work while in the program.

### **DRUG AND ALCOHOL TESTING PROCEDURES**

Participants will be randomly drug tested throughout the program to make sure that they avoid harmful substances. Using drugs, including alcohol, will interfere with treatment and will lead to sanctions or therapeutic adjustments.

A 24 hour call-in system is in place to ensure compliance. Participants will receive a color and phone number for nightly call. In addition, each time a Participant comes to court, they will do a drug test in the lower level of the courthouse. They may also have to do drug testing at the Health Department, with a case manager, or another treatment provider.

The Judge can request a random drug test as well. If a Participant is called in for a random drug test, they have 24 hours to take the test at the courthouse or with a case manager. Participants will be observed by a member of the same sex to ensure freedom from errors. Failure to provide a sample will be considered a positive test.

If a Participant has a positive test in any WCDC phase, the Judge, based on recommendations from the WCDC staff, will apply an immediate relapse plan. This plan will include sanctions, as well as adjustments to the Participant's treatment plan based on his or her individual needs.

### **INCENTIVES, SANCTIONS, AND THERAPEUTIC ADJUSTMENTS**

Each WCDC Participant has an individualized treatment plan. The team uses a combination of incentives, sanctions and/or therapeutic adjustments to reinforce a recovering lifestyle. The treatment plan is updated regularly.

***Incentives:***

Incentives include verbal affirmation, leaving court early, less frequent court appearances and/or mandatory probation meetings, and attendance at fewer recovery support meetings resulting in a reduction in Participant's expenses. They are also allowed more flexibility to travel. Incentives may be received for a variety of behaviors and achievements such as attending all probation and treatment and groups, attending all court status hearings, making progress in treatment, providing clean drug screens, gaining or maintaining employment, and education achievement.

***Sanctions:***

Sanctions may vary for each WCDC Participant. Sanctions are imposed for each violation. Violations that will result in sanctions include but are not limited to: involvement in criminal conduct, dishonesty with the WCDC team and treatment providers, poor attendance, lack of participation in treatment or tasks identified in the treatment plan, and positive drug screens. The sanctions that will be imposed for these violations may include but are not limited to: curfews, community service hours, incarceration, increased reporting to court and probation, "random" drug tests, extensions of contract and/or termination from program. If it is determined at staffing that there should be a sanction, the participant must be given an opportunity to address the Court before the sanction is imposed. The WCDC Judge must consider this input and decide whether to impose the sanction. The final decision as to whether to impose a sanction and what sanction is appropriate rests within the sole discretion of the WCDC Judge and may only be imposed in accordance with the procedural fairness principles of fairness and neutrality after the participant is given an opportunity to be heard.

***Therapeutic Adjustments:***

Therapeutic adjustments to a Participant's treatment plan may be made for a variety of reasons that include but are not limited to: results of assessments and evaluations, recommendation by treatment providers, missing recovery support group meetings or meetings with case manager, and positive drug screens. Adjustments to one's treatment plan may include but are not limited to: individual counseling, parenting classes, and anger management. Participants will be required to comply with any new or additional requirements.

**POSSIBLE PROGRAM OUTCOMES**

There are four possible outcomes for a Participant in the program which includes successful discharge, neutral discharge, unsuccessful discharge, or voluntary withdrawal.

### Successful Discharge

A Participant will be eligible for successful discharge if they complete every WCDC program requirement. The Participant will also be required to complete a graduation questionnaire two weeks prior to graduating. At graduation, they will receive a certificate of achievement and will be discharged from WCDC.

Upon successful completion of the program, in most cases the state's attorney agrees to dismiss the Participant's charges. In this case, Participants do not end up with a conviction on their record, which benefits future employment and career opportunities. If the charges are not dismissed, the Participant's sentence may be deemed complete upon graduation of the Drug Court program. In this case, the Participant avoids incarceration and gains helpful tools to live a productive life.

### Neutral Discharge

A participant may encounter difficulties after entering the program that makes it difficult or impossible for him/her to comply with the requirements of WCDC. Upon collaboration from the WCDC Team the WCDC Judge can enter an order permitting a neutral discharge from the WCDC Program.

### Unsuccessful Discharge

A Participant's contract in WCDC can be terminated for reasons such as: warrants, new arrest, or a violation of any aspect of the WCDC contract. Other violations, which could result in termination, include but are not limited to: missing drug tests, positive drug tests, altered drug test, lack of program response demonstrated by failing to cooperate with WCDC team, and violence or threat of violence directed at staff or other Participants of the program.

Prior to unsuccessful discharge from WCDC, a Participant will be served with a petition that seeks to revoke his or her WCDC contract and sets out his or her alleged violations. Once a petition is filed, Participants have the right to be represented by an attorney, the right to a hearing on the petition, the right to confront the state's witnesses and evidence, the right to present evidence and testimony on his or her own behalf if Participants choose to, the right to require that the state prove that it is more probably true than not true that Participants violated his or her contract, and the right to be advised of the sentencing range.

Once a petition is filed, in order for the Judge to continue to participate in team staffings of their case, Participants must agree to let the Judge discuss their case. Participants' agreement will be requested when a petition is filed and addressed in open court. An unsuccessful discharge can occur as part of a plea agreement or as a sentencing outcome after a hearing on the petition. If the court grants the petition to remove, the Participant will proceed to sentencing.

### Voluntary Withdrawal

WCDC is a voluntary program; therefore, Participants do have the right to withdraw from the program. However, there may be consequences to withdrawing from WCDC, so it is important that Participants understand what those consequences may be, and the Judge and each Participant's attorney will explain those to the Participant. A Participant that chooses to withdraw from the program will proceed to sentencing. Any consequence has to be consistent with the terms of his or her contract order. Serving jail time that has previously been stayed is one example of a possible consequence of voluntary withdrawal from WCDC.

### **TRANSPORTATION**

In most cases, the Will County Sheriff's Department is responsible for transporting incarcerated Participants to the chosen treatment facility. Family members can obtain a list of clothing and other items from the treatment facility and drop them off according to the rules of the facility. Participants may also be able to send clothing and other items through the postal system.

### **CONCLUSION**

WCDC helps the Participant achieve a life free of dependence on mind-altering substances. The WCDC team is here to guide and assist the Participant, but the final responsibility is on the individual. To succeed, one must be motivated to make a commitment to a mentally healthy, drug-free life.

**DRUG COURT STAFF NUMBERS**

JUDGE SARAH JONES.....	815-727-8941
STATE'S ATTORNEY'S OFFICE.....	815-727-8453
Assistant State's Attorneys	
Britt Florin.....	815-727-8617
Christine Vukmir.....	815-727-8870
Dan Egan.....	815-724-1394
 PUBLIC DEFENDER	
Jaya Varghese.....	815-727-8666
Shenonda Tisdale.....	815-727-8666
 DRUG COURT COORDINATOR	
Julie McCabe-Sterr.....	815-774-7852
 DRUG COURT CASE MANAGER	
Marcia Nan Natta, MHS, CADC, MISA II.....	815-724-1384
Joseph Maso.....	815-774-7851
Ruth Gerhart, MSW, LCSW.....	815-774-4347
 MENTAL HEALTH PROFESSIONAL	
Terry McCormick, PsyD.....	815-724-1394
Diana Murillo, MSW.....	815-724-1348
 EMPLOYMENT OUTREACH SPECIALIST	
Timothy Ruettiger.....	815-724-1538
 DATA/RISK ASSESSMENT SPECIALIST	
Mitch Crandall.....	815-727-8875
 PROBATION DEPARTMENT	
Sue O'Halloran.....	815-774-4534
 CENTER FOR CORRECTIONAL CONCERNS	
Jan Moore.....	815-740-5631

## **SUPPORT GROUPS & COMMUNITY RESOURCES**

While the final responsibility rests on the individual, know that there are resources and support services available to Participants, as they make their way down the road to recovery.

### **DOMESTIC VIOLENCE**

SUPPORT GROUPS	815-729-1228
SOUTH SUBURBAN FAMILY SHELTER	708-798-7737
GROUNDWORK-WILL COUNTY	815-729-1228
GROUNDWORK-GRUNDY COUNTY	815-941-2261
CHICAGO DOMESTIC VIOLENCE	312-743-0289

### **FINANCIAL CRISIS**

SALVATION ARMY	815-726-4834
WILL COUNTY CENTER FOR ECONOMIC DEVELOPMENT	815-723-1800

### **FOOD/SHELTER EMERGENCIES**

DAYBREAK	815-774-4663
MORNING STAR MISSION MINISTRIES	815-722-5780
CATHOLIC CHARITIES	815-723-3405

### **GRIEF**

BEREAVEMENT SUPPORT GROUP	815-942-8525
SURVIVORS OF SUICIDE SUPPORT GROUP	630-482-9393
WIDOWS-WIDOWERS SUPPORT GROUP	815-838-5334
JOLIET AREA COMMUNITY HOSPICE	815-740-4104

<b>EMOTIONS ANONYMOUS</b>	615-647-9712
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<b>LOSS AND GRIEF COUNSELING</b>	815-416-9036
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<b>GAMBLERS ANONYMOUS</b>	630-972-1011
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<b>WILL GRUNDY MEDICAL CLINIC</b>	815-726-3377
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<b>WORKFORCE SERVICES</b>	815-727-4444
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**WILL COUNTY DRUG COURT PARTICIPANT HANDBOOK SIGNATURE PAGE**

I read and understand the contents of the WCDC Participant handbook. I have been given a copy of the Participant handbook, and I will bring it to court and to all my appointments. I understand that in order to be successful in the WCDC program, I must comply with the treatment recommendations and decisions made by the WCDC team.

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**Client Signature**

**Date**

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**Defense Counsel**

**Date**